

SMP2 Meeting of Client Steering Group (#29)
At Bournemouth Central Library - main meeting room
Monday 5th July, 1300 lunch for 1330 start

AGENDA

1. Apologies

2. To approve the minutes of the last meeting

CSG Minutes 28 - 07 06 10

3. Action Items arising from minutes

SMP3 to NQRG sent 23 June, received 24 June?

DH to report on BBC adoption of SMP2 on 23 June

4. Matters arising

Tara to provide update from Marine Spatial Planning Conference on July 1 2010

Discuss the use of Scoping Comments from 2 years ago; the comments have been added to Appendix B; the points raised need to be answered.

Tara to update on RH activities

DH to attend WRFDC on 12 July

5. AOB

6. Dates of next meetings

CSG#30 Monday 6 September - Location to be confirmed

7. 1500 Elected Members Forum - Bournemouth Central Library - main meeting room

**MINUTES OF DURLSTON HEAD TO HURST SPIT SMP2
CLIENT STEERING GROUP MEETING #29
BOURNEMOUTH CENTRAL LIBRARY - MONDAY 5th JULY 2010**

Present:

Dave Harlow (DH)	Bournemouth Borough Council (Chair)
Geoff Turnbull (GT)	Bournemouth Borough Council
Geoff Tyler (GTy)	Bournemouth Borough Council (Minutes)
Peter Ferguson (PF)	New Forest District Council
Dave Robson (DR)	Borough of Poole Council
Mike Goater (MG)	Purbeck District Council
Tim Kermod (TK)	Environment Agency (South East)
Nick Reed (NR)	Environment Agency
Neil Watson (NW)	Environment Agency
Tony Flux (TF)	National Trust
Richard Edmonds (RE)	Dorset County Council
Tara-Leigh Eggiman (TE)	Royal Haskoning

Apologies:

Steve Woolard (SW)	Christchurch Borough Council
Andy Bradbury (AB)	New Forest District Council
Steve Cook (SC)	New Forest District Council
Stuart Terry (ST)	Poole Borough Council
Sue Burton (SB)	Natural England
Vanessa Straker (VS)	English Heritage
Andrew Ramsbottom (AR)	Poole Harbour Commissioners

Item No.	Action
1	Minutes of Meeting on 7th June 2010
1.1	The minutes of the meeting on 7 th June 2010 were agreed.
2	Action Items Arising from Last Meeting on 7th June 2010
2.1	3.5 The CDs were sent to the NQRG on 23/06/10 two days before the deadline and receipt of the discs was acknowledged on 24/06/10. (DH distributed copies of the CDs to the CSG members present.)
2.2	3.8 DH said that there was to be a meeting with the planners on 21/07/10 and a higher level meeting on 23/07/10.
2.3	3.15 RE said that he had emailed the DCC GIS team about the GIS data and would send them a reminder.
2.4	4.3 DH said that he would be providing a short presentation to the Wessex RFDC and that AB would be attending as Chair of the Southern Coastal Group. It was suggested that the main theme of the presentation should be about due diligence and process.
2.5	4.7 Version 2 is currently on Bournemouth's website and V3 is with NQRG.

2.6	4.9 TE said that the revised IROPI had been sent to SB but no response had been received as yet.	
2.7	4.11 The 'Shapefile' data had been released to Natural England as agreed.	
2.8	4.12 The Habitats Directive had been circulated with the IROPI. The information is also on the CDs with the tracked changes.	
2.9	6.3 The concern about the lack of Councillor involvement in the Strategy Study had been noted.	
2.10	7.1 DH and NW had met to discuss the question of project appraisal for the timber groyne replacement programme.	
2.11	7.11 NW's office had circulated the draft guidance on grant eligibility for unstable land. The document had now been signed off and would be issued as formal guidance.	
3	Matters Arising	
3.1	DH confirmed that a response did go to the NQRG before the deadline and he had chased Jenny Buffrey for a response.	
3.2	TE said that the IROPI is with SB. If SB is happy with the SMP she could provide a letter of support which could go to Jenny Buffrey as part of the overall submission.	
3.3	DH said that a report on the SMP was approved by the Bournemouth Cabinet on 23/06/10 and the document should be adopted at a full Council meeting on 27/07/10. The SMPv2 is on the website.	
4	Marine Spatial Planning Conference	
4.1	TE updated the meeting on the Marine Spatial Planning Conference held on 01/07/10. Overall it was felt there was a lot of repetition which reflected the lack of information generally available on the subject. TE said that ABPmer have launched a website on marine planning.	
4.2	The UNESCO representative confirmed that there was little good practice on marine spatial planning.	
4.3	The Crown Estate attended the conference and presented DG Mare's software programme.	
4.4	TE said that the issue of boundaries came up, particularly cross-country boundaries.	
4.5	The Marine Management Organisation gave a presentation on the national Marine Policy Statement, which is to be drafted by 2012, and the development of Marine Plans for local areas. The order in which local plans are to be produced is to be announced in October 2010. TE said that the MMO will be looking for funding from the industry and will be hoping that SMPs will	

	inform their work.	
4.6	TF added that the MMO are under-resourced and are looking for support. TF said that a number of speakers made the point that it would be a slow exercise as it was not sufficient just to have good science but that consultation and information gathering were also essential and these processes were time consuming.	
5	Use of Scoping Documents	
5.1	DH explained that two years ago a number of points were raised by the stakeholders. NFDC produced a spreadsheet at the time containing all the points and these now appear as Appendix B to the document. However, these points had never been responded to and the question remained about what action should be taken regarding the comments. Should they be answered individually or collectively? As the comments were not guided, have they in effect been answered by the SMP?	
5.2	PF said that certain groups were targeted and that it was more a request for input. TK suggested that inviting them to the KSG meetings and responding to queries at the public consultations demonstrated that the comments were not ignored.	
5.3	It was agreed that PF would draft a brief statement saying what the CSG have done in this respect and add it to the document.	PF
6	National Flood and Coastal Defence Database	
6.1	PF explained that data for Hurst Spit to Hengistbury Head was entered on the NFCDD but information received from other areas in 2008 would take some time to process as populating the database is a time consuming task and is fraught with problems. Although the condition and residual life data is not available on the NFCDD, it is included in the SMP.	
6.2	DH said that the item needed to be closed down so that the SMP could be finalised.	
6.3	MG said it was important to establish who should lead on the work and that in his view this should be the Environment Agency.	
6.4	TK suggested putting the task in the Action Plan and as it was necessary to ensure that the work is completed and also to decide who should do it.	
6.5	NW said that there had been a pilot in the South West and that there was a Halcrow survey from two years ago that met all the requirements and that it might be worth checking the baseline in order to move forward.	
6.6	NW drew attention to an Environment Agency workshop in Exeter which he felt would be helpful. The EA will pay for the training but someone will have to take responsibility. Coastal assets are under represented and better representation of infrastructures is required.	
6.7	TF said that the National Trust use an Excel based system CRA1 and CRA2. CRA1 provides an overarching look and mapping of properties to see what is	

	<p>failing and CRA2 involves much more detailed assessments which are used to produce adaptation strategies.</p>	
6.8	<p>It was suggested that the task be included in the Action Plan with two actions - firstly to ensure that the data is on the NFCDD by 2011 and secondly to develop an asset condition assessment through an inspection commitment.</p>	
6.9	<p>TE pointed out that the Action Plan would have to go back to the NQRG if it was changed in the way suggested and that this could delay the SMP. TK said that the Action Plan has to be updated annually.</p>	
6.10	<p>TE said that though the data is not available in the NFCDD, the audit trail shows that the most up to date information has been used in the SMP.</p>	
6.11	<p>Having given the matter careful consideration, it was agreed not to change the Action Plan.</p>	
7	<p>Poole Bay Strategy Study</p>	
7.1	<p>DH said that the Strategy Study site visit had provoked a reaction from Cllr Lawton who had asked DH to draft a letter to the Environment Agency. DH said that Nick Lyness had raised the matter subsequently with him.</p>	
7.2	<p>Cllr Lawton had asked to attend the Strategy Study steering group meeting towards the end of July. Three dates were suggested - Monday 19th July, Thursday 22nd July and Tuesday 27th July 2010. Royal Haskoning representation at the meeting is to be clarified.</p>	NW/TE
7.3	<p>DR said he was concerned on three issues in relation to the Action Plan and the fact that these matters were not being conveyed to the Strategy Study: 1) Use of beneficial material, 2) In combination flooding, 3) Movement of silt and the fishermen's complaints.</p>	
7.4	<p>DH said he also had concerns that the Strategy Study could start off in a vacuum without inviting input from the SMP and also that it would have insufficient detail to build things without doing project appraisals.</p>	
7.5	<p>NW said that Steve Rendell had sent out the original scoping document and is importing local information. Issues that need to be addressed should be brought forward.</p>	
8	<p>Website</p>	
8.1	<p>DR said that there were 3,400 visits a month to the 'Two Bays' website.</p>	
8.2	<p>NW said that Steve Rendell will put a link in as the website is the preferred vehicle for the Strategy Study.</p>	
8.3	<p>DH said that the domain name had been paid for for another three years and that the hosting renewal would cost an additional £98 per annum.</p>	
8.4	<p>DR confirmed that Sarah Austin would be happy to continue to manage the</p>	

8.5	<p>website.</p> <p>In response to a query from PF, DR confirmed that the website could also be used for the Christchurch Bay Strategy Study. TK said that the headings should distinguish between the Poole Bay and Christchurch Bay studies.</p>	
9	<p>Any Other Business</p>	
9.1	<p>PF said that a reminder email had been circulated about the framework agreement for professional services and that the matter is to be discussed at the Southern Coastal Group meeting.</p>	
9.2	<p>In reply to a query from MG about the SMP awareness campaign, DH explained that an in-house leaflet is to be produced at the end of the programme.</p>	
9.3	<p>RE said that the Pathfinder Project team now had a full complement and would run for the next 18 months.</p>	
10	<p>Date of Next Meeting</p>	
10.1	<p>The next meeting will be held at Bournemouth Town Hall at <u>1.00 pm on Monday 6th September 2010.</u></p>	