

SMP2 Meeting of Client Steering Group (#21)
At Bournemouth Learning Centre
Monday 28th September 2009, 1300

AGENDA v2

1. Apologies

2. To approve minutes of the last meeting

CSG Minutes 20 - 20 07 09

3. Action Items arising from previous minutes

4. Matters Arising since 20th July

Richard Caldwon moved to new post as Marine Ornithologist - Sue Burton to act at NE representative on CSG.

Revised Figures from RH showing PDZ along coast published on website 10/09/09.

SMP2 logo - circulated 10/9/09.

Comms group Minutes - to be published or not?

- If to be published, remove controversial statements.
- If not to be published, simply circulate by email to CSG & comms team.

Cabinet meetings to approve public consultation:

- 5 Oct. Poole (Leisure Services member's meeting)
- 14 Oct Bournemouth
- 20 Oct. Purbeck (Policy Group)
- 21 Oct. Christchurch
- 4 Nov. New Forest

Public meetings

- 30 Nov. Christchurch
- 1 Dec. New Forest
- 2 Dec. Bournemouth
- 3 Dec. Purbeck
- 4 Dec. Poole to be confirmed
- Seafront signs to be paid for by BoP.
- Meetings costs - to be borne by SMP or each LA for own area?
- CCO to attend all 5 to assist with mapping?

WFD document published by EA -circulated 10/09/09, to be included in SMP CD.

5. Royal Haskoning - progress report

- Circulate draft SMP
- Draft SMP2 to be published on website - when? 5 Oct or 25 Nov?
- All old documents to be removed from website.
- Programme v7

6. Nick Reed (EA) - update on NCERM

7. AOB

8. Dates of next meetings:

28 September 2009	<u>CSG#21</u>	BLC Room 4
28 September 2009	KSG#2 @ 1800	Bournemouth Town Hall, HMS Phoebe
2 October 2009	Comms #6, 0930	Events Management, Location to be determined
2 November 2009	<u>CSG#22</u>	BLC Main Hall
9 November 2009	<u>KSG#2 @ 1800</u>	<u>Bournemouth Town Hall, Council Chamber</u>
7 December 2009	<u>CSG#23</u>	BLC Room 4

**MINUTES OF DURLSTON HEAD TO HURST SPIT SMP2
CLIENT STEERING GROUP MEETING #21
BOURNEMOUTH LEARNING CENTRE - MONDAY 28th SEPTEMBER 2009**

Present:

Andrew Bradbury (AB)	New Forest District Council
Steve Cook (SC)	New Forest District Council
Dave Harlow (DH)	Bournemouth Borough Council (Chair)
Geoff Turnbull (GT)	Bournemouth Borough Council
Geoff Tyler (GTy)	Bournemouth Borough Council (Minutes)
Neil Watson (NW)	Environment Agency (South West)
Tim Kermode (TK)	Environment Agency (South East)
Nick Reed (NR)	Environment Agency
Tara-Leigh Eggiman (TE)	Royal Haskoning
Tony Flux (TF)	National Trust
Steve Woollard (SW)	Christchurch Borough Council
Richard Edmonds (RE)	Dorset County Council
Stuart Terry (ST)	Poole Borough Council
David Robson (DR)	Poole Borough Council
Mike Goater (MG)	Purbeck District Council

Apologies:

Sarah Austin (SA)	Poole Borough Council
Sue Burton (SB)	Natural England
Peter Ferguson (PF)	New Forest District Council
Andrew Ramsbottom (AR)	Poole Harbour Commissioners

Item No.	Action
1	Minutes of Last Meeting on 20th July 2009
1.1	The minutes of the previous meeting were agreed with the deletion of items 2.1, 2.2 and 2.3 and the following alterations:-
1.2	The first sentence of item 6.7 was amended to read - "It was agreed that a full day's meeting of the EMF should be held on 24 th August to consider all the issues."
1.3	Item 11.3 was amended to read - "PF confirmed that Sam Cope had made all the changes requested by the CSG."
2	Action Items Arising from Previous Minutes
2.1	Item 2.4 - DR said that the borehole records for the Sandbanks Peninsula were being retrieved from the archive.
2.2	Item 2.5 - DH confirmed that the meeting with the MPs had taken place.
2.3	Item 8.1 - SW confirmed that a reply had been sent to Christopher Chope MP.
2.4	The remaining actions arising from the last meeting had all been completed.

	<ul style="list-style-type: none"> • <u>New Forest District Council</u> roadshow is to be held on 01/12/09 in the beach café at Barton on Sea with another meeting in January, probably in Milton on Sea, designed to keep up the momentum during the 3-month consultation period. Arrangements are also in hand to give the SMP prominent coverage on the Council's website. • <u>Bournemouth Borough Council</u> roadshow is to be held on 02/12/09 in a Town Centre location during the day and at Southbourne in the evening. • <u>Purbeck District Council</u> roadshow is to be held on 03/12/09 in Swanage Town Council offices. • <u>Poole Borough Council</u> roadshow is to be held on 04/12/09 in the Dolphin Centre. 	
5.2	TE asked if all the proposed venues would have facilities for a presentation and said that she would be available to support the events along with Hamish Hall, Greg Guthrie and Justin Ridgewell.	
5.3	DH said that he was hoping the Channel Coastal Observatory would be able to attend to assist with the mapping aspect. It was agreed that representatives from the CCO, Natural England and the Environment Agency plus DH should attend all the roadshows.	
5.4	It was noted that Poole Council would be meeting the cost of the seafront signage and that the cost of the roadshows would be met by each local authority rather than the EA.	
6	Water Framework Directive	
6.1	The WFD document had been circulated and inserted on to a CD.	
7	Royal Haskoning - Progress Report	
7.1	TE said that Royal Haskoning were a week ahead of programme and distributed CDs containing the draft report to all members present. Additional CDs were taken to be passed on to English Nature and Poole Harbour Commissioners.	
7.2	TE said that the SEA and AA were still in draft form and that she had written to Sue Burton for feedback from English Nature. NW pointed out that Natural England is required to sign off the AA and SEA. AB said that before signing off the North Solent SMP they had insisted that the document was complete.	
7.3	TE confirmed that the policy scenarios had been drafted and that the economic implications were to be reviewed again. Appendix K had not yet been completed.	
7.4	TE said that the flood and erosion maps were included in the document but had not previously been in the public domain. The various comments received had been audited.	
7.5	TE emphasised that strict deadlines needed to be agreed and adhered to, and that all parties must respond by 26/10/09 apart from New Forest District Council whose Cabinet would not have met by then.	
7.6	TF said that the images in the document should have an appropriate annotation	

	describing what they were as they did not relate to the text and this could be misleading.	
7.7	TE asked if it was necessary to have a meeting with HENRA a week or two before the public consultation. DH did not feel this was necessary but said that a workshop should be arranged for the planning officers some time in the New Year. DH also pointed out that the planners needed to be aware of the public consultation exercise to give them an opportunity to comment.	
7.8	Attention was drawn to the fact that publication was awaited of PPS25.	DH
7.9	MG said that people had a right to protect their own property and asked what bearing this would have on the SMP. It was suggested that enforcement action could be considered if inappropriate works were carried out which did not have approval. TE said she would consult GG.	
7.10	TE asked how the publicity was to be organised and whether it was to be forwarded to her or to the Comms Group. It was agreed that the CSG members would undertake the work if the Comms Group were unable to do so. It was agreed that 5,000 A3 size leaflets should be produced.	
7.11	DH said that the HRA supplementary guidelines were sent to TE on Friday to look through.	
7.12	NW said that he wanted to confirm the SMP completion date to Jim Hutchison. It was decided that the Quality Review Panel should have the finally agreed draft version on 25 th November 2009 and that the SMP publication date would be confirmed as 28 th April 2010.	
8	Update on National Coastal Erosion Risk Mapping	
8.1	NR updated the meeting on the NCERM project explaining that an important driver for the project had been the Government's commitment through 'Making Space for Water' to include coastal erosion. The 'Pitt' report was also important in raising awareness. Three main issues had been identified - local knowledge, people being alarmed and ignorance & myths.	
8.2	NR explained that lines on maps could be misleading and that it was essential to provide maps that were understandable and accessible to the public. An interactive web based format was proposed which provided different layers of information such as policy erosion zones and structures.	
8.4	NR said it was recognised that more complex data would be required for professional partners including a GIS database format, high level statistics on erosion rates per length of local authority coastline and an addendum showing the assessment of impact on SMP2 policies.	
8.5	NR said the data would be available two months before it goes live and that feedback would be required from the CSG. He would be happy to meet with individuals if this was felt to be helpful in obtaining the necessary feedback.	
8.6	NR said that information in respect of Poole and Christchurch Bays was likely to be published in June 2010. Broad data would be provided with access if required to more detailed data.	
8.7	NR explained that roll-over boxes were preferable to lines on maps and	

	confirmed that the maps would be changed on a regular basis to reflect new information.	
8.8	TF said that planners would have lines on maps and the professional material would need to make clear that the planners' information would be different.	
8.9	In reply to a question from RE, NR confirmed that the information made available to the public would show coastal risk based on SMP policies.	
8.10	TF pointed out that not everyone had access to the internet and that it was dangerous to assume that all coastal communities would have this facility. NR said that coastal engagement officers had been appointed to support the public consultation and engagement process.	
8.11	NW drew attention to the need to include information about renourishment and soft cliffs in the published data.	
8.12	AB pointed out that the predictions were only for frontages with cliffs which meant that substantial sections of coastline would not be included. Eroding beaches would not be shown therefore only 3% would be covered by the methodology.	
8.13	DH asked what would happen if the national mapping was different from the SMP data and which one would be used. TK said that it was important to see the results and that he had been advised that the mapping would be based on the SMP.	
8.14	In reply to a query from DH, NR confirmed that different policies for epochs 2 and 3 would be shown.	
8.15	NR said he would be attending the public meetings and drew attention to the fact that the SMP2 mapping would be undertaken by the CCO.	
8.16	Various other points were raised including the use of Halcrow data, concerns over the West Dorset mapping and uncertainties with episodic occurrences.	
9	Any Other Business	
9.1	RE explained that Dorset County Council had submitted a bid to DEFRA for 'Pathfinder' funding for Weymouth, Portland, Purbeck and West Dorset.	
9.2	RE reminded everyone of the space-based radar workshop which was taking place at Charmouth at 12.30 pm tomorrow.	
9.3	NW said that the Poole Bay Strategy Study tenders had been received and that a telephone conference had been held. A decision was likely to be made within the next two weeks. Funding was also being finalised with the National Review Group. Fiona Geddes was working on the Memorandum of Understanding with a view to starting the project in January.	
9.4	AB enquired about the composition of the KSG meeting on 9 th November 2009 and asked what was planned for the meeting. DH said that the intention was to update the KSG prior to the public meetings and deal with each of the PDZs. The meeting could start with a general introduction/overview presentation by Greg Guthrie of about an hour's duration followed by 15 minute discussions on each of the PDZs starting at the Swanage end.	

9.5	In response to a query from SC about the preparation of the material for the roadshows, NR said he had made a start and would be discussing the matter in more detail at Friday's Comms Group meeting.	
9.6	SW asked for clarification on DH and GT's approach to their Executive Board about withholding the SMP document until 25 th November.	
9.7	TE confirmed that comments on the report should be made on the spreadsheet and thanked everyone for their input to-date which had meant that the Hurst Spit to Durlston SMP would be the first one completed. DH added his thanks to everyone for their contributions and support.	
10	Date of Next Meeting	
10.1	The next meeting is to be held at 1.00 pm on Monday 2 nd November 2009 at the Bournemouth Learning Centre.	
10.2	<p>Revised dates were agreed for the following meetings:-</p> <p>KSG02 - 26/11/09 (new date) 6.00 pm : Bournemouth Town Hall CSG23 - 14/12/09 (new date) 1.00 pm : venue to be advised CSG24 - 18/01/10 (new date) 1.00 pm : venue to be advised CSG25 - 22/02/10 (new date) time and venue to be advised CSG26 - 29/03/10 (new date) 1.00 pm : venue to be advised EMF06 - (new meeting) date, time and venue to be advised</p>	