

SMP2 Meeting of Client Steering Group (3)
At Town Hall Annexe, Bournemouth.
Monday 10th September 2007, 1400

AGENDA

1. To approve minutes of the last meeting, 16th July 2007

2. Action Items arising from previous minutes
 - 2.1 To consider if Mouchel Parkman should carry out the SMP2

3. To consider Draft SMP2 PAR and finalise.
 - 3.1 Letters of support from OA
 - 3.2 Submit final PAR

3. AOB

4. Date of next Meeting: Monday 15th October 2007, 1400 at Bournemouth

**MINUTES OF SMP2 CLIENT STEERING GROUP MEETING (3)
BOURNEMOUTH TOWN HALL ANNEXE - MONDAY 10th SEPTEMBER 2007**

Present: Dave Harlow (DH), Bournemouth Borough Council (Chair)
Dick Appleton (DA), Poole Harbour Commissioners
Andrew Gill (AG), Environment Agency
Mike Goater (MG), Purbeck District Council
Helen Powell (HP), Natural England
Steve Woolard (SW), Christchurch Borough Council
Geoff Tyler (GTy), Bournemouth Borough Council (Minutes)

Apologies: Andrew Bradbury (AB), New Forest District Council
Peter Ferguson (PF), New Forest District Council
David Robson (DR), Poole Borough Council
Geoff Turnbull (GT), Bournemouth Borough Council

1. Minutes of Last Meeting on 16TH July 2007

1.1 The minutes of the last meeting were agreed.

2. Consideration of Mouchel Parkman's Suitability

2.1 DH said he had checked with the Council's Solicitor whether it would be appropriate to engage Mouchel Parkman. The Solicitor had advised that there was a significant risk of challenge on EU procurement grounds if the work was not tendered. AG said that whilst he recognised the convenience of using Mouchel Parkman, the Agency also had concerns about such an arrangement. In the light of the advice received, it was agreed that the work should be put out to tender and that a letter be sent to Mouchel Parkman explaining that the Group are bound by EU rules and are therefore unable to use them via the existing partnering agreement.

2.2 AG had been working on North Devon's SMP submission and suggested approaching one of the Agency's framework consultants as a possible route for the work. However, DH felt that in the circumstances it would be preferable to tender the contract. DH said that a brief needed to be agreed and an advertisement issued inviting expressions of interest. DH said he would contact AB regarding the brief for the Solent SMP and also consider the brief produced by North Devon. The need to consider tenders on the grounds of both price and quality was highlighted.

3. Project Appraisal Report

3.1 DH pointed out that the application for Poole and Christchurch Bays was the last to be submitted and had to be fully accepted by mid-September. The draft DH had

circulated was colour coded to reflect DEFRA advice, DH's draft and MG's comments.

- 3.2 The document was carefully considered page by page and a number of contributions were made by the Group in order to produce the finally agreed document for submission to DEFRA.

4. Any Other Business

- 4.1 In reply to a query about the funding arrangements, DH confirmed that Bournemouth Council was the only member of the Group who could reclaim the grant aid.

5. Date of Next Meeting

- 5.1 The next meeting is to be held at 2.00 pm on Monday 15th October 2007. The main business will be consideration of the draft brief and the advertisement.
- 5.2 The date of the meeting was subsequently re-arranged to 2.00 pm on 5th November 2007 because of the delay in receiving DEFRA's approval.